

Enrolment Procedure

Application Procedure

Parents / Guardians who wish to enrol pupils in Junior Infants should make an appointment with principal teacher to meet at a time after school hours. Parents will be asked to fill out an enrolment form. Enrolments should take place in March and April.

Provision of Key Information by Parents

Certain information will be requested when the children are being enrolled.

The Board of Management has drawn up an enrolment form for this purpose. Such information includes:

- Pupil's name, D.O. B.and address
- Names and address of pupil's parents/guardians
- Parents' occupations
- Contact telephone numbers;
- Contact telephone numbers in case of emergency;
- Name of Doctor;
- Details of any medical condition which the school should be made aware of;
- Details of any particular special needs;
- Previous schools attended, if any, and the reason for transfer, if applicable;
and
- Any other relevant information (including any such information as may be prescribed under the Education Welfare Act 2000).